

West Chester Public Library
415 N Church Street
West Chester, PA 19380
610-696-1721

Minutes

Of the August 15, 2022, meeting of the Board of Trustees of the West Chester Public Library.

Board Attendance: ("x" present for meeting, virtually or in person)

X	Brooks
X	Enea
	Faccioli
X	Cooper
	Hazley
X	Kagan
X	Maddox
X	McDonald
X	Nelson
	Rayburn-Pizzica
X	Rotkar
X	Wessling

Guests: Joe Sherwood (executive director of library system)

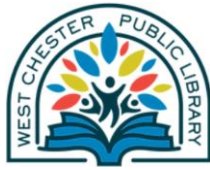
Staff Attendance: ("x" present for meeting, virtually or in person)

X	Dow
X	Seigele
X	Quinn

On Monday, August 15, 2022, M. Brooks, President, called the meeting to order at 7:05PM

Consent Agenda: Nelson made a motion to approve the Consent Agenda and put it on file. Cooper seconded. The Consent Agenda was approved and put on file.

Treasurer's Report: Report demonstrates that numbers are in line. Government funds are coming in, Westtown has arrived. Desk fines and fees are slow, as expected. Donations are up from the general funds. Grants were both received, STEM kits and AARP terrace furniture will arrive Wednesday 8/17, noted as line 54 on the report. EITC funds have to be spent down prior to end of year. Wessling moved to accept the treasurer's report and place on file, Enea seconded. Approved and placed on file.



President's Report: Brooks reported state has increased funding and board members are asked to contact state legislators to thank them, ideally by a thank you note. Executive committee did not meet this month. \$175 from capital fund was approved to supplement grant money for a camera in the courtyard/terrace. Joe Sherwood informed us that state funding is increased and West Chester will see part of that in the funding formula. He provided information from the system-wide committees and research, and offered time for us to ask questions.

Committee and Development Reports:

Governance: Enea provided updates. Two people have applied and one has sent some emails and the other spoke with Deborah on the phone. We will wait for the council to decide, they interview tomorrow. Consider letting council know that residency would be a consideration. Executive committee continues to review the bylaws.

Community: No updates.

Development: Nelson provided updates. OpenHaus is expecting to provide drafts within about a week. Quiet phase should be kicked off when materials are ready. Board members should make a pledge and determine who they will approach in the quiet phase. Quinn announced that a celebration event has been announced for the new furniture. It will be Oktoberfest themed. Need to apply for a permit for the 50-50 raffle. This will be free to attend, please promote to friends and family, especially those over 50. Board members are encouraged to add names to the list of prospects for the campaign.

Finance: No updates.

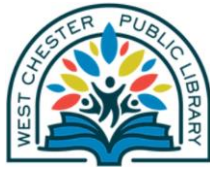
Personnel: No updates.

Building: No updates.

Strategic Planning: No updates.

Parking: No updates.

Old Business: Space planning update, Dow states that the LL plan is updated from Reed Associates. The price is not known because of lack of clarity on what is being replaced. Children's is still to be determined. Strategic plan changes have been incorporated, and all changes are in the Dropbox. Cooper moves to approve the strategic plan as provided, Nelson seconded. The plan was approved as revised.



New Business: Brooks offered an update on municipality requests. The request has been for more than one dollar per capita. Dow and Rayburn-Pizzica attended the Westtown meeting. The municipalities are asking who is using the library. Dow and Quinn will determine who the donors are, to try to derive use. Were able to say certain numbers of cardholder, summer reading participants, and also event participants. When making requests make a specific request, such as \$2 or \$3 per capita.

Nelson moved to close the library on November 8, Maddox seconded. Closure of the library for voting was approved.

Wessling requested to step down as treasurer, Rotgar will step up as treasurer, effective 8/15/2022. Nelson moved to elect Rotgar as treasurer, Wessling seconded. Election was approved.

Rayburn-Pizzica will not be SAC representative if meetings are in-person. Board members would be welcome to step up and become that representative. 4 meetings per year.

Signors or Fulton and First Resource Banks will be Brooks, Rotgar, and McDonald. Wessling moved to approve that, Cooper seconded.

Brooks made a motion to adjourn and McDonald seconded. The meeting was adjourned at 7:49PM.