



West Chester Public Library
415 N Church Street
West Chester, PA 19380
610-696-1721

Minutes

Of the January 9, 2023, meeting of the Board of Trustees of the West Chester Public Library.

Board Attendance: (“x” present for meeting, virtually or in person)

X	Brooks
X	Enea
X	Faccioli
X	Cooper
X	Hazley
X	Kagan
X	Maddox
X	McDonald
	Nelson
X	Rayburn-Pizzica
	Rotkar
X	Dungee
X	Andrea Moore

Guests: None

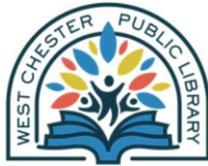
Staff Attendance: (“x” present for meeting, virtually or in person)

X	Dow
	Seigele
X	Quinn

On Monday, January 9, 2023, M. Brooks, President, called the meeting to order at 7:00PM

Slate of officers deferred from December meeting and now presented. Enea presented for the nominating committee: Nelson as President, Rayburn Pizzica as Vice President, Enea as Treasurer, McDonald as Secretary, Brook , Hazley moved to approve, Faccioli seconded. Approved without objection.

Consent Agenda: Maddox motioned to approve and place on file, Brooks seconded. The December Consent agenda was approved and placed on file.



Treasurer's Report: Dow provided year end is likely pretty accurate in this draft, does not include Schwab account. Disbursement from Knauer was placed in major gifts. Expenditures were a little higher than expected but within range. Materials is on-target, STEM kits are included in that. Costs for fundraising are lower than budgeted. Debt Service is higher and will move to \$492 in 2023 to go to mortgage. Water and sewer did go up, which only goes to the sprinkler system. Expect healthy carryover in January. Expect final end of year report in February. As this is not final, it will be accepted and placed on file. Brooks moved, Faccioli seconded. The Treasurer's report is accepted and placed on file.

President's Report: Brooks reported that she and Victoria attended a reception at the Women's Exchange to thank them for the \$2,500 check for the library.

Committee and Development Reports:

Governance: Enea provided that governance will update manual and committee members list. Welcome to our new board member Kelly Dungee.

Community: McDonald provided updates. Framed posters should be ready shortly and will work with Victoria to have them hung.

Development: Quinn circulated a development report. We have some new commitments in the Next 150 campaign. This is the official launch month. We will have new brochures with lower suggested amounts. Both brochures may be used. Consider a kick-off party for April. HHT has 4.5 commitments, waiting to hear from four more. Donna Eaves is thanked for her service on the committee and her institutional knowledge is invaluable.

Finance: Dow provided that the committee will meet this Wednesday.

Personnel: No updates.

Building: Hazley provided that the committee is working with the Boro and Peco to try to get grants for funding for the new lights. Dow provided that she intends to meet with Sean Metric and introduce him to the library.

Strategic Planning: No updates.

Parking: No updates.

Old Business: Space planning update: nothing new. Next150: Nothing to add other than what has been stated. Finance committee still needs to address the Schwab account procedures.



New Business: Proposed committee roster presented by Enea. Please approach her about any issues or if your needs change and you need a change at any time in the year. Signers for First Resource and Fulton accounts. Brooks moves that Enea, McDonald, and Nelson shall be approved to sign on both accounts for 2023. Rayburn-Pizzica seconded. Deborah Enea, Lance Nelson and Shannon McDonald (three officers) shall be signatories on the account.

Kagan made a motion to adjourn and Faccioli seconded. The meeting was adjourned at 7:47PM.